

ACCIDENT REPORT REQUEST FORM

SPD 45 04/13

Based upon the Driver's Privacy Protection Act, this request must be completed before information containing personally identifiable information about the drivers listed in the accident report can be released without redaction. Knowledge of what access uses are permitted under the listed Federal Acts is the responsibility of the requester.

SECTION I. REQUESTER INFORMATION

Name: _____

Firm/Corporation: _____

Phone Number: _____

Street Address: _____

SECTION II. RECORD INFORMATION REQUEST

Date of Accident: _____

Location of Accident: _____

Party Name to the Accident: _____

SECTION III. AUTHORIZATION

I/We do hereby certify that we are authorized under the Federal Driver's Privacy Protection Act to obtain the identified accident report and personal information based upon the following:

1. Authorized for use, if requester has obtained the written consent from the person about whom the information pertains.

_____ I am requesting a copy of my own record.

_____ I am a parent or legal guardian of a minor child and I am requesting a copy of his/her record.

_____ I am requesting the record of another person and have attached for their written consent.

Insurance Companies Representing an Insured

2. Authorized representative, agent, contractor, or employed by such, of an insured, insurance support organization or self-insured entity and the record being requested will only be used in connection with the following: (a) claims investigation; (b) anti-fraud activities; (c) rating or underwriting.

Attorneys Representing a Client & Private Individuals Contemplating Litigation

3. Authorized for use in connection with any civil, criminal, administrative or arbitral proceeding in any Federal, State, Circuit, local or tribal court or agency or before any self-regulatory body, including the service or process, investigation in anticipation of litigation, and the execution or

enforcement of judgments and orders, or pursuant to an order of a Federal, State, Circuit, local or tribal court.

Private Investigators Representing a Specific Client or Case

- 4. Authorized representative or owner of a licensed private investigative agency or licensed security service and the vehicle/driving record is being requested for use of purposes permitted under the Federal Driver's Privacy Protection Act.
- 5. A Wisconsin or out-of-state law enforcement agency, or such a person employed by such, for the purposes of the law enforcement agency to carry out its official functions.
- 6. A government agency (Federal, State, local or tribal) or employed by such, for the purposes of the government agency to carry out its official functions.
- 7. Authorized representative, agent, contractor, or employed by such, of a legitimate business, but only to (a) verify accuracy of the personal information; (b) obtain correct information, but only for the purposes of preventing fraud, pursuing legal remedies or collecting a debt.
- 8. Authorized for use in research activities and producing statistical reports, as long as the personal information is not published, re-disclosed or used to contact individuals.
- 9. A Federal, State, Circuit, local or tribal court, or employed by such, for the purposes of the court to carry out its official functions.
- 10. Authorized for use in providing notice to the owners of towed or impounded vehicles.
- 11. Authorized representative or owner of a private toll transportation facility for use in the operation of the facility.
- 12. Authorized as an employer, or its agent or insurer for use in obtaining or verifying information relating to a holder or a Commercial Driver's License (CDL).
- 13. For use in connection with matters of a motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls or advisories; performance monitoring of motor vehicles, motor vehicle dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out the purposes of the Automobile Information Disclosure Act, the Anti-Car Theft Act of 1992 and the Clean Air Act.

The Driver's Privacy Protection Act is enforced by the United States Department of Justice, which may seek civil and criminal penalties for improperly obtaining, disclosing or using personal information from an accident report or other record, or the information was acquired through the Time Electronic Record System and it is determined that these records are used for purpose other than as stated in this request. In such instances, penalties may be imposed pursuant to Title 18 USC, Section 2724 of the United States Code.

Dated: _____

Signature of Requester